

Seminole Nation of Oklahoma

Tribal Employment Right Office (TERO)

1. Driver's License
2. Tribal Membership/Citizenship Card and/or CDIB Card
3. Federal Identification Number
4. Partnership
 - a. Agreement
 - b. Amendments
5. Corporation
 - a. Certificate of Incorporation
 - b. Articles of Incorporation
 - c. Bylaw
 - d. Amendments
6. Equipment List
7. Financial Sheet
8. List of officers and number of shares
9. Sworn statement of proper office that state:
 - a. Total number of share
 - b. Stock sold
 - c. Amount of Cash
 - d. Total indebtedness
10. Bonding Letter
11. Other Minority Certification
12. Three (3) canceled checks for account payable and one (1) week payroll
13. All information submitted pertaining to the corporation and shareholders shall be signed by the corporation president to the corporate secretary and shall bear the corporation seal.
14. Incomplete applications will be returned and will result in delay of the application process. Every question must be answered. If question does not apply, please put N/A in bank.

Seminole Nation of Oklahoma P.O. Box 1498 Wewoka, OK 74884



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Business Name: _____

Business Address: _____

Mailing Address: _____

City, State & Zip: _____

Phone Number: _____

_____ HomeNumber: _____

Tax ID's Number _____

1. Check One: Corporation___ Partnership___ Individual___ Other_____

2. Check One: Native Owned:_____ Non-Native Owned:_____

3. How many years in the business:_____

4. Do you have employee: Y/N

If yes how many_____ How many are Native_____

5. Insurance: Workman's Comp_____ Auto_____

Liability_____ Comprehensive_____ Other_____

6. List reference: (Jobs Completed the last 12 months)

a. Name:_____

b. Address:_____

c. City, State, and Zip:_____

d. Phone Number:_____

e. Services Provided :_____

f. Name:_____

g. Address:_____

h. City, State, and Zip:_____

i. Phone Number:_____

j. Services Provided :_____

7. Have there been any changes in partnership since you have been in business?

Y/N If yes, how many times? _____

Were these partners with Native Americans Y/N? _____

Were these partners non Native Americans Y/N? _____

8. Have you ever worked on a HUD Project or Federal Funded Project before?

9. Please explain all area of expertise that apply to your business:_____

10. If in the past, you had applied for certification as a Native Preference firm and had received a Probationary letter, has there been any changes in the status of your business?

Signature of Owner:_____

Title:_____

Requirements:_____



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